

**May 2003**

**CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY**  
**INTEGRATED WASTE MANAGEMENT BOARD**

**WASTE TIRE PLAYGROUND COVER**  
**GRANT PROGRAM FY 2003/2004**  
**APPLICATION**



Available to the Following Public Entities in California that Operate Public Playgrounds Open to the Public During Normal Recreational Hours: Cities, Counties, City and County, Park Districts, Special Districts, Public School Districts, State Owned Recreational Facilities, Colleges, Universities, and Qualifying California Indian Tribes.

**Applications must be postmarked or date-marked by a commercial carrier by**

**Friday, June 27, 2003.**

**Hand-delivered, late, faxed or electronic (e-mail) applications will not be accepted.**

**Maximum Points: 100**  
**Applicants Must Score 70% (70 of 100 Points)**  
**To Be Considered For Funding**

**Waste Tire and Playground Grants Hotline Number**  
**(916) 341-6441**

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SAMPLE

**WASTE TIRE PLAYGROUND COVER GRANT PROGRAM  
APPLICATION COVER SHEET**

**APPLICANT INFORMATION**

Name: City of Pleasantville

Mailing Address: 123 Main Street

City: Pleasantville

County: Santa Clarita

Zip Code: 95555

Name and Location of Playground: Merryhill Park, Center Street, Pleasantville

Primary Contact/Title: Jasmine Cooling, Director  
Parks and Recreation Department

E-mail Address:  
jcooling@pleasantville.ci.us.gov

Telephone Number: (543) 555-0345

Fax Number: (543) 555-0456

Secondary Contact/Title: Douglas Benoit, Manager  
Parks and Recreation Department

E-mail Address:  
dbenoit@pleasantville.ci.us.gov

Telephone Number: (543) 555-0567

Fax Number: (543) 555-0456

Legislative District Numbers - Assembly: 99 Senate: 50

Federal Tax Identification Number: 98-1234567

**If a consultant completed the application, provide the following information:**

Company Name:

Company Address:

Phone:

**Applicant Type: (circle or check one)**

**Funding Information:**

☒ City      County      City and County      Park District  
Special District      School District      College or University  
State Agency      Qualifying California Indian Tribe  
Other: \_\_\_\_\_

Grant Funds Requested	\$25,000
Matching Funds (at least 50% of the grant requested or 25% [if qualified – see p. 17])	\$12,500
Total Sum of Grant plus Match	\$37,500

**Provide a concise project summary below: What, When, How, and Why – limit five (5) sentences**

The City of Pleasantville proposes to renovate the children's play area at Merryhill Park located on Second Street in Pleasantville. Park renovation will include removal of existing play structures, sand and debris; preparation of the land including installation of aggregate gravel and drainage pipes; and installation of pour-in-place rubber groundcover made from recycled California waste tires. The play area will be approximately 4,200 square feet and include over 24 tons of recycled waste tires. It is anticipated that the renovations will increase use and improve accessibility and safety at the park. Throughout the project efforts will be made to increase community awareness of alternative uses of waste tires through local media outlets and community outreach.

**Certification: I declare, under penalty of perjury, that all information submitted for CIWMB's consideration for allocation of grant funds is true and accurate to the best of my knowledge.**

**WASTE TIRE PLAYGROUND COVER GRANT PROGRAM  
APPLICATION COVER SHEET**

Authorized Signature: Jasmine Cooling Date: June 1, 2003

Type or print name and title: Jasmine Cooling, Director, Parks and Recreation Department, City of Pleasantville

(Title must be designated in the Resolution)

☒ JC **Environmental Justice** - (Please check box and initial.) Applicant certifies that, if awarded a grant, it shall, in the performance of the Grant Agreement, conduct its programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income populations of the State.

***Environmental Justice***

***Public entities that receive grant funding from CIWMB for this grant program must comply with the following principles of Environmental Justice.***

*Environmental Justice is defined in Government Code Section 65040.12(c) as:  
"...the fair treatment of people of all races, cultures, and incomes with respect to the development, adoption, implementation, and enforcement of environmental laws, regulations, and policies."*

*SB 115 (Solis, Statutes of 1999, Chapter 690) broadly requires all California Environmental Protection Agency boards, departments, and offices to conduct their "programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income populations of the state."*

**Open to the Public During Normal Recreational Hours**

CIWMB requires all playground cover grant projects to be open to the public during normal recreational hours. However, if the application is from a school district there may be specific reasons why the playground cannot be open to the public. To ensure this grant program does not exclude school districts with compelling reasons, CIWMB may allow an exemption to this requirement. Is your playground open to the public during normal recreational hours?

☒ Yes, the school district is not requesting an exemption of this requirement.

☐ No, the school district is requesting an exemption of this requirement; a justification is provided in the space below:  
CIWMB may waive the "Open to the Public During Normal Recreational Hours" requirement if:

- The school district has experienced an excessive property crime rate or dollar loss as indicated in the California Department of Education's (CDE) California Safe Schools Assessment 2000/2001 Results <http://www.cde.ca.gov/spbranch/safety/cssa/cssa.asp>;
- The school district's playground is not accessible during normal recreational hours due to security concerns (e.g., access to the playground is only through the school building);
- The school district is designated as "persistently dangerous" as defined by the federal "No Child Left Behind Act"; or,
- The school district has another compelling reason.

Grant Applicant: City of Pleasantville

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## GENERAL CHECKLIST OF BUSINESS PERMITS, LICENSES AND FILINGS <sup>(a)</sup>

PLEASE CHECK THE APPROPRIATE BOX FOR EACH PERMIT/LICENSE/FILING

Applicant has this current valid Permit/License/Filing		
Applicant will obtain and/or modify this Permit/License/Filing		
This Permit/License/Filing is not applicable for the business or the proposed project. Insert "N/A" in each applicable green box.		
	<b>LOCAL GENERAL BUSINESS</b>	<b>REGULATOR OR ISSUER</b>
	N/A Land Use Permit/Zoning Clearance/Conditional Use Permit	City or County if unincorporated area
X	Building Construction Permit	City or County
	N/A Business License (not required for unincorporated county areas)	City
	N/A Fictitious Business Name Filing	County
	N/A Permit By Rule (PBR) for Permanent HHW Facilities or Temporary Collection Events	City, County or Cal/EPA-DTSC
	N/A ABOP Notification	CUPA or Cal/EPA-DTSC
	N/A Waste Tire Facilities Permit	Cal/EPA - CIWMB
	N/A Waste and Used Tire Hauler Registration	Cal/EPA - CIWMB
	N/A Hazardous Waste Haulers Permit	Cal/EPA - DTSC
	N/A Waste Hauler Permit	City or County
	<b>STATE PERMITS AND FILINGS</b>	
	N/A Solid Waste Facilities Permit	Cal/EPA - CIWMB
	N/A State EPA Identification Number	Cal/EPA - DTSC
	N/A Industrial Activities Storm Water General Permit	Cal/EPA - WRCB
	N/A Waste Discharge Requirements	Cal/EPA - WRCB
	N/A Corporate, Company or Partnership Filings	Ca. Secretary of State
	N/A Authority to Construct/Permit to Operate	Air Quality Management District
	N/A Non-Profit Organization 501 (C) (3)	Secretary of State
	N/A Prop. 65 Safe Drinking Water & Toxic Enforcement Act	State Health & Safety Code 25249.10
	<b>FEDERAL PERMITS AND FILINGS</b>	
	N/A US EPA Identification Number	US EPA
	N/A US EPA - NPDES and/or NSR Permits	US EPA

<sup>(a)</sup> This list is not intended to be all-inclusive. Grant applicant may attach additional information for other critical permits/licenses/filings not listed above.

	PUBLIC ENTITY CERTIFICATION: I declare under penalty of perjury under the laws of the State of California that the proposed grantee: 1) has or will comply with all applicable state, federal, and local laws, ordinances, regulations, license and permit requirements necessary for the proper performance of this grant; and 2) where compliance has not been met, have attached a letter describing what has been done to achieve full compliance.
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Executed at City of Pleasantville CA on June 3, 2003  
City State Date

Jasmine Cooling, Director Parks and Recreation Department Jasmine Cooling  
 Name and Title of Authorized Applicant (print) Authorized Signature

**Note: Falsification under penalty of perjury may result in criminal and civil penalties. In addition, pursuant to the terms of the grant agreement, any misrepresentations in the above certification shall constitute a breach of contract that could result in non-payment of grant funds to the grantee; relinquishment by the grantee of funds previously paid; termination of the grant; and/or placing the grantee on the Board's Unreliable Contractors List.**

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The application is self-explanatory and contains instructions. The Appendices includes the following information: sample purchasing policies, a sample budget itemization form; an application checklist; definitions, and scoring criteria. A completed application should include answers to all eleven (11) criteria and the following completed forms: Work plan; Budget Itemization; Summary of Current and Previous Grant Awards; General Checklist of Business Permits, License, and Filings, and a Resolution, Joint Powers Authority (JPA) agreement, and/or Memorandum of Understanding (MOU). To assist you, a sample application that includes some of our best responses has been posted on CIWMB's website at:

[www.ciwmb.ca.gov/Tires/Grants/Playground](http://www.ciwmb.ca.gov/Tires/Grants/Playground)

## GENERAL CRITERIA NEED

(Criterion #1 – 20 points)

**The grant application must clearly describe and demonstrate the local need, the benefits, and expected end results for the project.**

(10 pts.) Describe your project, why the project is needed, and how it will benefit the community. (Describe the playground project funding needs and community needs for the playground surfacing.) Address identified gap in service availability and/or the current unmet need. (Describe the length of time the refurbished or new playground may not be used if the rubberized surfacing is installed, and how obtaining the surfacing grant will meet the need of the community.)

### Project Description

The City of Pleasantville proposes to renovate the children's play area at the Merryhill Park located on Second Street in Pleasantville. Park renovation will include removal of existing play structures, sand and debris; preparation of the land including installation of aggregate gravel and drainage pipes; installation of pour-in-place rubber groundcover made from recycled California waste tires, and reinstallation of play equipment. The play area will be approximately 4,200 square feet and include over 24 tons of recycled waste tires. Throughout the project, efforts will be made to increase community awareness of alternative uses of waste tires through local media outlets. At the completion of the project, a sign will be posted indicating that funding for the project was provided by the California Integrated Waste Management Board (CIWMB). The sign will include the number of waste tires diverted from the waste stream as a result of the project. A grand opening ceremony will be held in January of 2005.

### Why the Project is Needed

Merryhill Park currently contains sand infill under all of the children's play structures. This specific project is needed because the Department of Health Services has implemented new playground design and safety regulations; and thus, current playground design and safety regulations are not optimal regarding safety, maintenance, and accessibility. Unlike sand, rubberized surfaces prevent the existence of unwanted vegetation, the presence of hazardous substances, and the occurrence of potholes where children can trip, fall, and sprain an ankle. The sand at this park location creates a number of accessibility, health, safety and environmental concerns. First, the sand infill in the children's play area limits accessibility by mobility impaired children and is therefore not in compliance with

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the Americans With Disabilities Act (ADA). Park staff are also constantly struggling to clear the sand infill of debris and contamination including broken glass, hypodermic syringes and animal feces. During the past year, the park has been closed on several days while staff mediated health and safety problems related to contamination of the sand infill. Finally, the sand infill does not provide adequate fall attenuation at several areas of the children's play structure.

The low-income community served by Merryhill Park has been unable to identify funds for this type of capital improvement. Children in this inner-city neighborhood have few recreational opportunities. According to 2000 census data, this densely populated area has a median household income of \$23,269, or only 65% of the state median of \$35,798. Furthermore, the poverty rate is 52% among children under 12, nearly three times the state's rate. Parks in this area of Pleasantville are scarce, and few playgrounds are accessible to children with mobility impairments. Only three of twelve city park playgrounds within a four-mile radius meet ADA requirements, clearly under serving the mobility-impaired community. The park upgrades will create a fun, attractive and accessible playground for the children in this neighborhood.

#### How the Project will Benefit the Community

Renovation at Merryhill Park including the use of pour-in-place rubber groundcover made from California waste tires will benefit the community in a number of ways. First, it is anticipated that daily use will increase as a result of increased visual appeal, safety and accessibility afforded by the new groundcover. Second, the new groundcover will eliminate the need of park closure for remediation of health and safety issues related to contamination of the sand infill. Finally, members of the community will have an increased awareness of alternative uses for waste tires.

#### Gap in Service Availability and Current Unmet Need

Over the past years, the children's play area has been closed numerous times for removal of debris, broken glass and animal feces from the sand infill surrounding the play structures. Additionally, play structures are inaccessible to most children with mobility impairments. Once the project is approved, the park will be closed for approximately 7 months for site preparation and installation of new rubberized groundcover. The Park will reopen in January 2005.

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(5 pts.) Describe and document the problem. Support the existence of the problem and project need (described in the first part of this criterion) with data from surveys, maintenance and safety reports, studies, accident reports, etc. Provide statistics about how the community will be affected if new rubberized surfacing from waste tires is installed. (Note: photos of the condition of the existing playground project illustrating the need will be accepted. Photos do not replace the description.)

### Problem Description

A recent safety inspection identified a number of hazards associated with the current configuration of Merryhill Park. The fall material is sand, which does not meet critical fall height requirements in several locations. The sand can conceal sharp objects such as broken glass, used syringes, and animal feces. There is no way for a mobility-impaired child to approach and enter the playground. Both the wood timbers surrounding the playground and the use of sand around the play structure, limit access by mobility impaired children.

In 2002, there were 18 documented injuries to children using the play structures at Merryhill Park. Injuries included scrapes, cuts, bruises and 2 broken bones. All of the injuries were the result of children either falling off the play structures or being cut by debris concealed in the sand fall material.

### Community Benefit

Merryhill Park is located in a densely populated, urban area. According to 2000 census tract data for this zip code, there are 14,842 people, including 2,624 under age 12. Recreational opportunities in this area are low, while crime is high. Based on City of Pleasantville Police Department crime statistics for the year 2001, this area has more than twice the violent crime rate than the City as a whole. Upgrading this playground will support a more positive environment for children to play.

The playground is used by children attending several nearby schools, including Taylor Elementary, Bea Elementary, Campbell Elementary and Pyle Academy Middle School. In addition, the Boys and Girls Club is located next door and about 30 children from that facility use the tot lot daily.

There are seven in-home day care providers within walking or short driving distance to Merryhill Park and three center-based day care businesses. These day care providers accommodate approximately 250 children and five of these day care centers serve 45 children with special needs. The after school and summer club programs have an average of 80 participants per day

The preschool offers a two-day a week program for 3 year olds and a three-day a week program for four year olds serving a total of 45 children each week from September to June. Additionally, if the playground was accessible to

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the mobility impaired, the Fife Center, serving 75 children with disabilities could use Merryhill Park as a field trip destination.

(5 pts.) Describe health and safety threats or environmental concerns for users of this playground project's surfacing for either existing or new playgrounds (e.g., children playing in undesirable areas, splinters from decaying wood chips, contamination from animal feces in sand, debris on playground, hard fall surfaces, or other health and safety hazards due to surfacing design, etc.).

Existing Health, Safety and Environmental Concerns for Playground Users

The existing playground's sand surface poses a number of health, safety and environmental concerns related to access, cleanliness and fall attenuation. As stated in previous sections, the sand surface prevents people with mobility impairments from using this playground. Also, sand is more difficult to keep clean than pour-in-place surfacing as unsafe waste (i.e., animal feces, glass, syringes) can collect in sand and neighborhood animals cannot be restricted from the play area. The sand in the Merryhill Park playground has been there for many years. Maintenance staff must regularly maintain the sand surfacing to keep unsafe debris out of the sand and to provide adequate fall coverage.

In the proposed upgrade, sand will be removed from two thirds of the playground and replaced with pour-in-place rubber surfacing made from recycled tires. The rest of the area will be filled with recycled wood fiber. The resilient surfacing will provide access to mobility-impaired children and greatly reduce the chance of injury to all children using the playground.

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**GENERAL CRITERIA  
GOALS AND OBJECTIVES**  
(Criterion #2 - 10 pts.)

**Goals and objectives must be developed using the identified need from Criteria #1 and the Work Plan from Criterion #2. Describe, in the sections below, how these were determined.**

(5 pts.) Describe specific goals and objectives for the project. The goals should reflect what you wish to accomplish by providing surfacing for this playground project. The related objectives should be specific, measurable, relevant to the project, and time-limited. Please see the definitions for goals and objectives in Appendix D.

*Sample format:*

This project involves three main goals. First, renovation of an existing park to increase use, accessibility and safety for Pleasantville residents. Second, divert California waste tires from the waste stream through the use of pour-in-place rubber ground cover made from recycled tires. Third, educate residents regarding alternative uses for waste tires.

**Goal 1:** Improve use, accessibility and safety of Merryhill Park through the addition of pour-in-place rubber ground surfacing under children's play structures.

Objective A: Remove existing debris and prepare site for installation of rubber ground surfacing (August 2004).

Objective B: Install pour-in-place ground cover made from California waste tires (October 2004).

**Goal 2:** Divert approximately 4,000 California waste tires from the waste stream.

Objective A: Identify vendors who uses California waste tires in the manufacture of pour-in-place rubber material for use in playgrounds (May 2004).

Objective B: Purchase pour-in-place rubber ground cover made from California waste tires (October 2004).

**Goal 3:** Educate residents of Pleasantville about alternative uses of waste tires.

Objective A: Install permanent signage at park site advertising that the groundcover was produced by California waste tires and purchased with financial support from the California Integrated Waste Management Board (November 2004).

Objective B: Advertise the project through local media outlets and direct mailings (December 2004).

Objective C: Conduct grand opening ceremony celebrating the project's completion (January 2005).

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(3 pts.) How was identified need as described in Criterion #1 determined for this project? For example: community workshops, planning sessions, user input, surveys, etc.

In 2001, The City of Pleasantville completed a comprehensive assessment of all public parks and recreational facilities available to community residents. The assessment focused on current use, condition of facilities and structures, accessibility, health and safety concerns, and unmet community needs. Based on the assessment, the Parks and Recreation Department in coordination with the City Council and Finance Director drafted a five-year plan for renovation and public improvement projects. Part of this planning process included a series of community workshops designed to gather suggestions for future projects and prioritize the department's activities. Renovation of Merryhill Park was given a high priority in this plan. Although a number of improvement projects have already been initiated, the City has, to date, been unable to identify funds for the renovation of Merryhill Park. The community has arranged many fund raising events and has obtained donations from surrounding businesses. Most of the funds raised will be used for new playground equipment; however, a local construction company will donate the rental and operator costs of heavy equipment for preparing the surfacing.

(2 pts.) List any cooperating individuals and/or organizations and describe their involvement. For example, the Rotary Club, neighborhood volunteers, parents, a private business providing materials, or volunteer services, etc. (For purposes of this criterion, the applicant agency is not considered a cooperating individual or organization.)

Parent volunteers from the local community will assist with park clean-up and site preparation. The Boys and Girls club of Pleasantville will assist in organizing and advertising the grand re-opening ceremony. A local construction company will donate services totaling \$2,192 for heavy equipment rental and operating costs.

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**GENERAL CRITERIA  
WORK PLAN  
(Criterion #3 - 5 pts.)**

**On the Work Plan form Identify the tasks you'll take to implement your Work Plan.**

**(2 pts) Work Plan Narrative**

Identify staffing from your agency required to complete the proposed project. For example, public entity staff titles, architect, engineer, park planner, etc. If your agency plans to use a contract to complete this project, provide this information in your narrative of the work plan.

The following Pleasantville City staff will contribute to the completion of the proposed playground project:

Director, Parks and Recreation Department  
Manager, Parks and Recreation Department  
Maintenance Supervisor, Public Works Department  
Maintenance Staff, Public Works Department  
Engineer, Engineering Department  
Contracts Officer, Finance Department  
Purchasing Officer, Finance Department

Describe a specific funding plan for future maintenance and operational costs.

The city has set aside \$3,000 in on-going maintenance and operational costs per year. It is expected that there will be a savings to the maintenance line item during the first and second year because of the newness of the project and the associated ease of care.

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## WASTE TIRE PLAYGROUND COVER GRANT PROGRAM (Work Plan – continued (3 pts))

(3 pts) The Work Plan must list, in detail, **all** tasks, including grant funded and matching activities that are necessary to complete the proposed project. Please number each task. **NOTE:** Work Plan task numbers must match with the task numbers shown on the Budget line items.

Task #	Task Description	Budget		Product or Results	Staff/Contractor	Time Period (use dates)
		Grant	Match			
	<b>Pre-Installation Phase</b>					
1.	<u>Design</u> —Planning Department and the Parks and Recreation Department staff finalize park renovation plan	\$0	\$827	Design layout completed	Project Manager & City Engineer	Dec. - Feb. 2004
2.	<u>Request for Bids</u> —secure bids for purchase and installation of pour-in-place surfacing	\$0	\$379	Product and service bids secured	Project Manager & Contracts Staff	Mar. - May 2004
3.	<u>Site Preparation</u> —existing park cleared of debris and select trees and shrubs	\$0	\$1,222	Vegetation and debris removed	Project Manager, Maintenance Staff, & Parent Volunteers	June 2004
4.	<u>Grading and Ground Preparation</u> —remove sand, trench and install drainage lines, add more aggregate, sanitize and level aggregate underlayment	\$0	\$3,998 (\$2,192 in-kind)	Site prepared for installation of rubberized surface material	Project Manager, Contractor, Equipment Operators & Maintenance Staff	July - Aug. 2004
	<b>Installation Phase</b>					
5.	<u>Purchase and Installation</u> —purchase and install pour-in-place rubberized surface material made from recycled tires	\$24,672	\$126	Rubberized ground cover installed	Maintenance Supervisor, Contractor & Equipment Operators	Sept. - Oct. 2004

If additional space is needed, the Work Plan form may be reproduced as necessary

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Task #	Task Description	Budget		Product or Results	Staff/Contractor	Time Period (use dates)
		Grant	Match			
6.	<u>Purchase and Installation</u> —purchase and install recycled content play equipment	\$0	\$5,115	Recycled-content playground equipment installed	Maintenance Supervisor, Contractor & Equipment Operators	Sept. - Oct. 2004
	<b>Post-Installation Phase</b>					
7.	<u>Purchase and Install Signage</u>	\$328	\$452	Recycled plastic signage installed	Project Manager, Maintenance Staff	Nov. 2004
8.	<u>Publicize Playground reopening</u> —publicize renovation activities through local media outlets	\$0	\$381	Community informed of park renovations	Project Manager, Public Relations Officer	Dec. 2004
9.	<u>Grand Re-opening Event</u>	\$0	\$0	Park re-opened	Project Manager, City Officials, Boys and Girls Club Volunteers	Jan. 2005
	On-going Park Maintenance	\$0	\$0	Park maintained	Maintenance Staff	
	(Hint: In one of the above phases, you must include public education and signage information.)					

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**GENERAL CRITERIA  
EVALUATION  
(Criterion #4 – 5 points)**

**Describe your methods to evaluate the project and determine whether the goals, objectives, and tasks will be accomplished successfully.**

(2 pts.) How will you determine if the goals, objectives, and tasks for this project have been met (post-construction inspection, use by the community, user surveys, etc.)?

The following methods will be used to verify successful completion of the specified goals, objectives, and tasks:

1. A thorough post-construction inspection will be conducted to determine if the construction phase of the project was completed as contracted and to see if there is anything that requires correction. Our findings will be reported to the City Council and the contractors.
2. Two separate post-construction surveys will be conducted to assess community satisfaction with the project as a whole, one for the community and another to assess immediate end-user satisfaction with the equipment and landscaping. One of the surveys will be conducted by our Community Services Agency to assess community-wide support for the on-going upgrade of public playgrounds and parks. The other survey will be conducted by the Parks Department and be directed at recreation users on-site to assess a community/user satisfaction index with the facility. The information generated will be provided to the City Council, and to CIWMB.
3. A Final Report will be prepared for CIWMB that will include all grant requirements.

(2 pts.) How will you measure the project's impact on the community and the playground users?

We will utilize the data collected in our proposed user satisfaction surveys, noted above, in order to measure the impact of our project as a whole on the community and on the daily users of the playground. The data will be analyzed for a number of criteria that will, hopefully, provide appropriate feedback, which we can then use in the planning of future projects. The City will also review the number of accident reports compared as compared with the sand surfacing and use this to measure the health and safety impact to the community.

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(1 pt.) Describe any evaluation reports that will illustrate the success of the project.

Two final reports are planned to provide our governing body with the “before and after” status of our project and the results of our proposed surveys. In each report the background on the before and after will be provided along with the data collected in the surveys. The reports will also serve to illustrate the usefulness of tracking all projects to collect data, which can then be used as tools in future planning and project endeavors. The information collected will be used to develop the Final Report to CIWMB.

List staff responsible for the project evaluation and evaluation reports:

Name: Jasmine Cooling, Director Phone Number: (543) 678-0345

Name: Douglas Benoit, Manager Phone Number: (543) 678-0567

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**GENERAL CRITERIA  
BUDGET ITEMIZATION FORM  
(Criterion #5 – 10 points)**

Provide a detailed itemization of funds requested and demonstrate that the project is cost-effective. Attach quotations, estimates, or other documentation to support costs. See page 6 and 7 of the Application Information and Instructions for a list of ineligible expenses and other details. For the products, materials, goods, and supplies used in the performance of this Agreement, the Grantee shall certify under penalty of perjury the minimum, if not exact, percentage of recycled content, both secondary waste and post-consumer waste, as defined in Public Contract Code (PCC) §§ 12161, 12162, 12181, 12182, and 12200, as applicable. This certification shall be provided to the CIWMB Grant Manager on a Recycled Content Certification Form if grant is awarded.

**Pre-Installation Phase**

(See Appendix B – Budget Sample)

Task # 1	Item	Item Description (detailed)	Grant \$	Match \$	Total \$
	Personnel:				
	Project Manager	8 hours @ \$25.25/hour	0	202	202
	City Engineer	22 hours @ \$25.00/hour	0	550	550
	Materials & Supplies:				
	Miscellaneous Office Supplies	Paper, copies, office supplies	0	75	75
	<b>Task 1 Total:</b>		<b>0</b>	<b>827</b>	<b>827</b>
Task # 2	Item	Item Description (detailed)	Grant \$	Match \$	Total \$
	Personnel:				
	Project Manager	5 hours @ \$25.20/hour	0	126	126
	Contracts Staff	8 Hours @ \$18.50/hour	0	148	148
	Bid Advertising	2 wks. Ad in <u>Life &amp; Times</u>	0	30	30
	Materials and Supplies:				
	Miscellaneous Office Supplies	Paper, copies, office supplies	0	75	75
	<b>Task 2 Total:</b>		<b>0</b>	<b>379</b>	<b>379</b>
Task # 3	Item	Item Description (detailed)	Grant \$	Match \$	Total \$
	Personnel:				
	Project Manager	16 hours @ \$25.20/hour	0	404	404
	Maintenance Staff	16 hours @ \$18.11/hour	0	290	290
	In-kind Labor	48 hours @ \$11.00/hour	0	528	528
	<b>Task 3 Total:</b>		<b>0</b>	<b>1,222</b>	<b>1,222</b>
Task # 4	Item	Item Description (detailed)	Grant \$	Match \$	Total \$
	Personnel:				
	Project Manager	2 hours @ \$25.20/hour	0	51	51
	Maintenance Supervisor	8 hours @ \$31.27/hour	0	251	251
	Maintenance Staff	16 hours @ \$18.11/ hour	0	290	290
	Materials & Supplies:				
	Drainage Line	100 ft. of 3" Flex	0	547	547
	In-fill	¾ inch Aggregate	0	667	667

Grant Applicant: City of Pleasantville

Name of Playground and Location: Merryhill, Center Street, Pleasantville

	Equipment:				
	Dump truck w/ operator	8 hours @ \$125/hour (In-Kind)	0	1,000	1,000
	Front end loader w/ operator	8 hours @ \$125/hour (In-Kind)	0	1,000	1,000
	Trencher	24 hour rental (includes tax) (In-Kind)	0	192	192
		<b>Task 4 Total:</b>	0	3,998	3,998

### Installation Phase

Task # 5	Item	Item Description (detailed)	Grant \$	Match \$	Total \$
	Personnel:				
	Maintenance Supervisor	4 hours @ \$31.27/hour	0	126	126
	Materials & Supplies:				
	Rubberized Playground Cover	4,246 sq. ft (24 tones) plus freight and tax	23,172	0	23,172
	Contractor:				
	Rubberized Surface Installer	Installation of pour-in-place rubberized surface	1,500	0	1,500
		<b>Task 5 Total:</b>	24,672	126	24,798

Task # 6	Item	Item Description (detailed)	Grant \$	Match \$	Total \$
	Personnel:				
	Maintenance Supervisor	4 hours @ \$31.27/hour	0	126	126
	Materials & Supplies:				
	Recycled-content playground equipment	100% recycled materials playground structure	0	3,989	3,989
	Contractor:				
	Equipment Installer	Install recycled-content playground equipment	0	1,000	1,000
		<b>Task 6 Total:</b>	0	5,115	5,115

### Post-Installation Phase

Task #7	Item	Item Description (detailed)	Grant \$	Match \$	Total \$
	Personnel:				
	Project Coordinator	2 hours @ \$25.21/hour	0	51	51
	Maintenance Staff	4 hours @ \$18.11/ hour	0	73	73
	Materials & Supplies:				
	Signage	2" x 8" x 8' Recycled Plastic Lumber Sign	328	328	656
			328	452	780

Budget Form continued on next page.

Grant Applicant: City of Pleasantville

Name of Playground and Location: Merryhill, Center Street, Pleasantville

Task #8		Item Description (detailed)	Grant \$	Match \$	Total \$
	Personnel:				
	Project Coordinator	8 hours @\$25.21/hour	0	202	202
	In-kind labor	Dedication ceremony preparations	0	0	0
	Materials & Supplies:				
	Postage	Mailing newsletter to residents	0	41	41
	Advertising	Newspaper add and press releases	0	63	63
	Office Supplies	Copies, paper, misc.	0	75	75
		<b>Task 7 Total:</b>	0	381	381
<b>Task# 9</b>		Grand Reopening	0	0	0
		<b>Task 8 Total:</b>	0	0	0
			\$25,000		
				\$12,500	
					\$37,500

**Tips:**

- Since the cost per tire in Criterion #10 will go up with the total cost of the project, applicants are encouraged to include only the minimum match requirement in the budget (e.g., \$25,000 in grant monies would require a minimum of \$12,500 in match monies – unless applicant qualifies for economic hardship, then the minimum match required is \$6,250).
- The tasks and corresponding dollar figures in the Budget Itemization Form and the Work Statement Form must match.
- Attach quotes and/or estimates to verify reasonable costs.
- Round all amounts to the nearest whole dollar.
- Check your calculations!!!
- This form may be reproduced and enlarged as necessary.

Grant Applicant: City of Pleasantville

Name of Playground and Location: Merryhill, Center Street, Pleasantville

**GENERAL CRITERIA**  
**APPLICATION COMPLETENESS, LETTERS OF SUPPORT, EXPERIENCE, ETC.**  
**(Criterion #6 – 10 points)**

**Completeness** (5 Pts.)

Applicant must submit:

- ☒ A completed and signed original and three (3) copies of the application. Mark “original” and “copy” on the applications as appropriate.
- ☒ An original and three (3) copies must be double-sided and printed on recycled-content paper, and fastened in the **upper left-hand corner (do not bind)**.
- ☒ **Application must include an approved resolution or a resolution timeline (see sample resolution), or a Joint Powers Authority agreement or a Memorandum of Understanding (if applicable).**
- ☒ **The person whose title is designated in the resolution or authorizing document must sign the application and check the boxes and initial the Environmental Justice Section.**
- ☒ **Applicant MUST include certification that they have obtained, or will obtain, ALL required permits, licenses, and filings (Complete and sign the General Checklist of Business Permits, Licenses, and Filings).**

**Letters of Support** (3 Pts.)

- ☒ **Application packet includes at least three (3) letters of support for the project. For the purposes of this requirement, do not include letters of support from the applicant’s agency or their staff. All letters of support must be submitted with your application packet. Do not send letters to CIWMB separately.**

**Experience** (2 Pts.)

Address the ability of the applicant to coordinate grant activities. Describe the project manager’s experience coordinating similar grants in the space below.

Attach:

- Resumes,
- Endorsements, and
- References

Douglas Benoit will serve as project manager. Mr. Benoit has more than 20 years experience managing recreational and facility construction projects and grants. Projects successfully completed by Mr. Benoit include: development of a community skateboard park; extensive bike trails; and specialized recreational facilities in low income areas. Mr. Benoit is well respected within City government and the local community. He is extremely successful in marshaling the diverse skills and resources available in our community to assure that each project under his direction has the maximum possible impact. (Please see attached Resume.)

Grant Applicant: City of Pleasantville

Name of Playground and Location: Merryhill, Center Street, Pleasantville

### Previous CIWMB Grant Awards

#### CHECK ONE BOX

☒ Using the table on the following page, list CIWMB grants received in the past three fiscal years (2000/2001, 2001/2002, and 2002/2003).

**OR**

☐ This agency has received no other grants from CIWMB in the last three fiscal years (2000/2001, 2001/2002, and 2002/2003).

Grant Applicant: City of Pleasantville

Name of Playground and Location: Merryhill, Center Street, Pleasantville

**SUMMARY OF CURRENT AND PREVIOUS CIWMB GRANT AWARDS**

**For Fiscal Years 2000/2001, 2001/2002, or 2002/2003 only**

Type of Grant	Agreement Number	Grant Award \$	Brief Program Description (1-2 Sentences)	Audit (date/agency)
Used Oil Opportunity Grants	UO6-01-1234	\$79,567	Place media ads on the radio, English and Spanish; newspaper and transit bus billboards; expand current collection center by 2,000 sq ft, and staff collection center on Wednesdays.	N/A
Waste Tire Amnesty Grant	TR23-02-1278	\$17,150	Collect and dispose of waste tires illegally dumped in streets, alleyways, and other public right-of-ways.	N/A

Grant Applicant: City of Pleasantville

Name of Playground and Location: Merryhill, Center Street, Pleasantville

**GENERAL CRITERIA**  
**RECYCLED-CONTENT PURCHASING POLICY OR DIRECTIVE**  
**(Criterion #7 - 15 points)**

**Definition of recycled-content purchasing policy or directive:** Either 1) a policy which specifies purchasing recycled-content products instead of non-recycled products whenever price, quality, and availability are comparable or 2) a directive or memo instructing recycled-content purchasing practices. Examples include: a re-refined oil purchasing policy or a more general "recycled-content" procurement policy. See Appendix A – Sample Procurement Policies.

(4 pts.)

Does your organization have a recycled-content purchasing policy or directive? Yes **X** No ☐

Date policy or directive was adopted: 09/20/91 (The policy or directive may be adopted during the application process.)

(3 pts.)

Briefly describe your recycled-content purchasing policy or directive (do not attach your policy/directive):

The City of Pleasantville adopted a recycled content purchasing policy in 1991. The policy encourages every department to purchase products that contain recycled materials. Additionally, the City has designated a recycled content purchasing officer who is charged with identifying vendors of recycled content products and ensures that those vendors are asked to submit competitive bids for products which are comparable in quality, fitness and purpose.

(5 pts.)

Check the boxes that correspond with the types of recycled or re-used products you have purchased or used.

- |  |  |   |
|--|--|---|
| <b>X</b> Office paper supplies           | <b>X</b> Furnishings: benches, tables, chairs        | <input type="checkbox"/> Shipping boxes                   |
| <b>X</b> Toner cartridges                | <b>X</b> Leisure/play equipment                      | <input type="checkbox"/> Finishes: paint, wall coverings  |
| <b>X</b> Construction/building materials | <input type="checkbox"/> Floor coverings             | <input type="checkbox"/> Re-used concrete, asphalt, brick |
| <b>X</b> Re-treaded tires                | <input type="checkbox"/> Compost/mulch               | <b>X</b> Rubberized Asphalt Concrete                      |
| <b>X</b> Janitorial paper products       | <b>X</b> Containers/storage systems                  | <input type="checkbox"/> Others, please list              |
| <b>X</b> Re-refined oil                  | <input type="checkbox"/> Rubberized Playground Cover |   |

Equipment/vehicles using re-refined oil: (mowers, trucks, vans etc.)  
trucks, fleet vehicles and mowers

(2 pts.)

**Evaluate your Recycled-Content Purchasing Policy or Directive**

1. What areas need improvement?

The City's recycled content purchasing officer is continually searching for additional vendors of recycled content products. The City is also in the process of developing a centralized database and measurable objectives for evaluating the success of our recycle content purchasing policy.

(1 pt.)

2. What aspects have been successfully implemented?

All City vehicles use re-treaded tires and re-refined oil whenever feasible. Additionally, the City collects grass and vegetation clippings for use as compost/mulch.

Grant Applicant: City of Pleasantville

Name of Playground and Location: Merryhill, Center Street, Pleasantville

**PROGRAM CRITERIA**  
**RECYCLING AND SUSTAINABLE PRACTICES PROGRAMS**  
**(Criterion #8 - 5 Points)**

**Provide evidence that a recycling and a sustainable practices program has been developed and implemented by the public entity to recover materials from the waste stream. Provide evidence that the program mitigates or avoids adverse environmental effects.**

(3 pts.)

Explain how the applicant handles easily recycled internal waste such as paper, bottles, and cans. Describe how the applicant integrates waste management and recycling practices into its special events and/or recreational programs at the project location. How does the applicant's recycling program lessen or avoid unfavorable environmental effects.

The City of Pleasantville has implemented several city-wide recycling programs and continues to look for new ways to enhance and improve existing programs while researching new options. In 1997, the City changed from a curbside recycling program to a commingled recycling program for residential customers. Through this program, residents are able to place plastics, paper products, aluminum, steel, cardboard, chipboard and glass in a single bag for collection. The garbage companies sort through the materials at the transfer stations for recycling. All non-recyclable products are sent to the waste-to-energy plant to be burned for the purpose of creating energy.

Residents are also provided with a 96 gallon green container for yard clippings and other green waste. The yard waste is mixed with tree trimmings from the street collection program and is composted at the City's facility. The finished product is sold in bulk quantities to businesses and residents. The City also uses the compost in all of its parks and landscaping including Merryhill Park.

The City has also successfully implemented a used oil recycling program. Residents can either set their used oil out for pick-up or take it to one of several certified collection centers located throughout Pleasantville. The City also oversees a Tire Amnesty Collection Program, which provides convenient disposal opportunities for waste tires. In addition, City officials collect and dispose of thousands of illegally dumped waste tires during an average year.

Public recycling bins are available for bottles, cans and paper at all City facilities including parks. Temporary collection centers are set up for special events and recreational programs.

(2 pts.)

Evidence of performing sustainable practices (Sustainable practices are procedures that result in resource conservation and/or efficiency). Check the boxes that correspond to the sustainable practices your agency participates in.

<input checked="" type="checkbox"/> Grass Cycling	<input checked="" type="checkbox"/> Composting / Mulching	<input type="checkbox"/> Sustainable Construction
<input checked="" type="checkbox"/> Integrated Pest Management	<input checked="" type="checkbox"/> Water-Efficient Landscaping	<input checked="" type="checkbox"/> Green
<input checked="" type="checkbox"/> Operations/Maintenance		
<input checked="" type="checkbox"/> Energy Efficiency	<input type="checkbox"/> Demolition / Debris Recycling	<input type="checkbox"/> Renewable Energy
Other, describe _____		

Grant Applicant: City of Pleasantville

Name of Playground and Location: Merryhill, Center Street, Pleasantville

**PROGRAM CRITERIA**  
**PRIOR WASTE TIRE PLAYGROUND COVER OR TRACK SURFACING GRANT**  
**(Criterion # 9 - 5 points)**

**CHECK ONE BOX**  
**(0 pts.)**

- ☐ This public entity has been awarded a Playground Cover and/or Track and Other Recreational Surfacing grant funded from the California Tire Recycling Management Fund offered by CIWMB during either of the last two grant cycles (fiscal years 2001/2002 and/or 2002/2003).

**OR**

**(5 pts.)**

- ☒ This public entity has received no Playground Cover and/or Track and Other Recreational Surfacing funding from the California Tire Recycling Management Fund offered by CIWMB during either of the last two grant cycles (fiscal years 2001/2002 and/or 2002/2003).

**PROGRAM CRITERIA**  
**ESTIMATED COST PER CALIFORNIA WASTE TIRE DIVERTED FROM THE WASTE**  
**STREAM**  
**(Criterion #10 - 10 points)**

The applicant will receive points based on the number of waste tires diverted from the waste stream as it relates to the cost per tire. The cost per tire is calculated by dividing the total sum of the grant plus match (as listed on the application cover sheet) by the total number of tires used in the project. (See Instructions pages 6 and 7 for a description of eligible and ineligible costs.) Tip: If the manufacturer is only able to indicate the number of pounds of rubber used in the project, CIWMB estimates that twelve (12) pounds of rubber can be recovered from each waste tire.

*NOTE: If the applicant does not provide an accurate calculation, zero (0) points will be awarded for this criterion.*

The playground surfacing for Merryhill Park will include 4,246 square feet (24 tons) of rubber surfacing made from California waste tires. Assuming 12 pounds of rubber can be recovered from each waste tire, the project will result in the diversion of 4,000 California waste tires from the waste stream.

$$\frac{\$37,500.00}{\text{Total eligible cost (divided by)}} \div \frac{4,000}{\text{number of tires}} = \frac{\$9.38}{\text{total cost per tire}}$$

*Example of cost per tire calculation using the sample budget provided in the Appendices.*

$$\frac{\$37,500.00}{\text{Total eligible cost}} \div \frac{5,221}{\text{(divided by) number of tires}} = \frac{\$7.18}{\text{total cost per tire}}$$

Grant Applicant: City of Pleasantville

Name of Playground and Location: Merryhill, Center Street, Pleasantville

**PROGRAM CRITERIA  
ECONOMIC NEED  
(Criterion #11 - 5 points)**

The points below are allocated based on the applicant's ability to demonstrate economic need in the area in which the project is physically located, based on median household income data from the U. S. Census. Please check only one box and provide the project Zip Code Tabulation Area (ZCTA) and the ZCTA median household income in the space provided below. To find the median household income of the project, refer to the step-by-step process on page 9 of the "Application Information and Instructions." Applications that qualify for five (5) points also qualify for "Extreme Financial Hardship" and need only provide a match of twenty-five percent (25%) of the total grant amount requested (see page 10 of the Application Information and Instructions). California's Median Household Income is \$47,493. Sixty-four percent (64%) of the State Median Household Income is \$30,396. However, for the purposes of this criterion, we will use at or below \$30,399 to receive five (5) points. Other calculation adjustments have been made to assist the applicant.

- ☐ **0 Points** - The playground project is located within a ZCTA for which the median household income is at or over 75.00% (at or over \$35,624).
- ☐ **2 Points** - The playground project is located within a ZCTA for which the median household income is between and including 70.00% - 75.00% (between and including \$33,245 - \$35,623).
- ☒ **3 Points** - The playground project is located within a ZCTA for which the median household income is between and including 64.01% - 69.99% (between and including \$30,400 - \$33,244).
- ☐ **5 Points** - The playground project is located within a ZCTA for which the median household income is at or below 64.00% (below \$30,399).

Project ZCTA number: 95555 ZCTA Median Household Income: \$23,269

Grant Applicant: City of Pleasantville

Name of Playground and Location: Merryhill, Center Street, Pleasantville

Please submit an approved resolution with your application or the following acknowledgement.

☒ Approved resolution enclosed in the application.

☐ Our governing body will consider this resolution on: \_\_\_\_\_.

JC We acknowledge that the approved resolution must be received by CIWMB by October 30, 2003.  
(initial)

## SAMPLE RESOLUTION

WHEREAS, the people of the State of California have enacted Assembly Bill 1843 (W. Brown, chapter 974, Statutes of 1989) that provides grants to public entities involved in activities that result in reduced landfill disposal of used whole tires and reduced illegal disposal or stockpiling of used whole tires; and

WHEREAS, the California Integrated Waste Management Board has been delegated the responsibility for the administration of the program for the State, setting up necessary procedures governing program applications; and

WHEREAS, said procedures established by the California Integrated Waste Management Board require the applicant to certify by resolution approval of the application before submission of said application to the State; and

WHEREAS, if awarded a grant, the applicant will enter into a Grant Agreement with the State of California for development of the project;

\*NOW, THEREFORE, BE IT RESOLVED that the Pleasantville City Council authorizes the submittal of an application to the California Integrated Waste Management Board for the 2003/2004 Playground Cover Grant Program. Jasmine Cooling, Director, Parks and Recreation Department of the Parks and Recreations Department is hereby authorized and empowered to execute in the name of the City of Pleasantville all necessary documents, including but not limited to, applications, agreements, amendments and payment requests necessary to secure grant funds and to implement and carry out the purposes specified in the grant application.

The foregoing resolution was passed by the Pleasantville City Council )  
this 25 day of May, 2003. Effective: June 7, 2003.

ATTEST:

Signed: Jane Smith, Mayor Date: May 25, 2002  
(Name and Title of Official Authorized to Sign)

\* The wording in this Sample Resolution is appropriate for a jurisdiction applying individually. See below for alternative wording for regional program resolutions.

Lead Applicant for a Joint Powers Authority agreement: NOW, THEREFORE, BE IT RESOLVED that the (Name of Entity/Agency/Government) authorizes the submittal of a regional application on behalf of \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ to the California Integrated Waste Management Board for the 2003/2004 Playground Cover Grant Program. The (Title of Official), or his/her designee, is hereby authorized and empowered to execute in the name of (Name of Entity/Agency/Government) all necessary documents, including but not limited to, applications, agreements, amendments and payment requests necessary to secure grant funds and to implement and carry out the purposes specified in the grant application.

**Cooperative Project Participants:** NOW, THEREFORE, BE IT RESOLVED that the (Name of Entity/Agency/Government) authorizes the (Name of Lead Entity/Agency/Government) to submit to the California Integrated Waste Management Board a regional application for the 2003/2004 Playground Cover Grant Program on its behalf. The designee of (Name of Lead Entity/Agency/Government) is hereby authorized and empowered to execute all necessary documents, including but not limited to, applications, agreements, amendments and payment requests necessary to secure grant funds and to implement and carry out the purposes specified in the grant application.

Grant Applicant: City of Pleasantville

Name of Playground and Location: Merryhill, Center Street, Pleasantville

**Pleasantville Youth and Family Services  
9876 2<sup>nd</sup> Street  
Pleasantville, CA 91234**

May 28, 2003

California Integrated Waste Management Board  
Waste Tire Playground Cover Grant  
Financial Assistance Branch  
Grants Administration Unit  
P.O. Box 4025, MS 10  
Sacramento, CA 95812-4025

To Whom It May Concern:

As director of the Pleasantville Youth and Family Services Center I enthusiastically endorse the City's application for a Waste Tire Playground Cover Grant from the California Integrated Waste Management Board. The proposed renovation of Merryhill Park, including the use of pour-in-place rubber surfacing made from recycled waste tires will significantly enhance the recreational opportunities available to needy families throughout our community.

I look forward to supporting City staff and officials in the completion of this important project.

Jim Dean, Director  
Pleasantville Youth and Family Services Center

Grant Applicant: City of Pleasantville

Name of Playground and Location: Merryhill, Center Street, Pleasantville

**County of Santa Maria  
124 Main Street  
Pleasantville, CA 91234**

May 30, 2003

California Integrated Waste Management Board  
Waste Tire Playground Cover Grant  
Financial Assistance Branch  
Grants Administration Unit  
P.O. Box 4025, MS 10  
Sacramento, CA 95812-4025

To Whom It May Concern:

As recycling coordinator for the County of Santa Maria, I enthusiastically endorse the City's application for a Waste Tire Playground Cover Grant from the California Integrated Waste Management Board. I am excited about the opportunity afforded by this grant program to improve the recreational resources available in our community while diverting a large number of California waste tires from landfills. The proposed renovation of Merryhill Park, including the use of pour-in-place rubber surfacing made from recycled waste tires will significantly enhance the recreational opportunities available to needy families while promoting recycling efforts throughout the State.

I look forward to supporting City staff and officials in the completion of this important project.

Margie Fox, Recycling Coordinator  
County of Santa Maria

Grant Applicant: City of Pleasantville

Name of Playground and Location: Merryhill, Center Street, Pleasantville

**Pleasantville School District  
124 Maple Street  
Pleasantville, CA 91234**

May 29, 2003

California Integrated Waste Management Board  
Waste Tire Playground Cover Grant  
Financial Assistance Branch  
Grants Administration Unit  
P.O. Box 4025, MS 10  
Sacramento, CA 95812-4025

To Whom It May Concern:

As School Superintendent for Pleasantville School District, I enthusiastically endorse the City's application for a Waste Tire Playground Cover Grant from the California Integrated Waste Management Board. The proposal represents a valuable opportunity to improve the recreational resources available in our community while diverting a large number of California waste tires from landfills.

I look forward to supporting City staff and officials in the completion of this important project.

Jill Applebee, Superintendent  
Pleasantville School District

Grant Applicant: City of Pleasantville

Name of Playground and Location: Merryhill, Center Street, Pleasantville

## RESUME

*Douglas Benoit, Manager  
City of Pleasantville  
Parks and Recreation Department  
123 Main Street  
Pleasantville, CA 955585*

### HIGHLIGHTS AND QUALIFICATIONS

- More than 20 years of professional experience completing complex research, analysis, program management, and budget activities in a variety of governmental organizations
- Well rounded educational and training background in the fields of Recreation and Leisure
- Bachelor of Arts in Leisure Studies and Masters of Science in Recreation
- Proficient in multiple Windows and network computer applications
- Excellent written and oral communication skills
- Enthusiastic, dedicated, and dependable; enjoy working as a team with people from diverse backgrounds

### PROFESSIONAL EXPERIENCE

#### Project Management

- Project lead on a number of recreational facilities construction and renovation projects
- Assisted in the development and implementation of revised project monitoring procedures at the Pleasantville Parks and Recreation Department
- Assisted in the preparation of long-range strategic plans for the City of Pleasantville
- Two years as a research assistant for the California State University, Sacramento
- Assisted in the development and implementation of pilot recreation programs for Santa Maria County

#### Supervision and Training

- Provided leadership and management services to recreational staff in several government agencies
- Management of the Santa Maria Parks Unit and supervision of recreation staff
- Delivered extensive department wide training in grants administration and project management

#### Grants Management

- Overseeing all aspects of grants administration and management for several federal, state and local grants in the area of parks and recreation

Grant Applicant: City of Pleasantville

Name of Playground and Location: Merryhill, Center Street, Pleasantville

## RESUME

*Douglas Benoit, Manager  
City of Pleasantville  
Parks and Recreation Department  
123 Main Street  
Pleasantville, CA 95555*

### EMPLOYMENT HISTORY

1990 - Present	Manager	City of Pleasantville
1985 - 1990	Facility Supervisor	County of Santa Maria
1980 - 1985	Recreation Coordinator	Boys and Girls Club

### EDUCATION AND TRAINING

M.S., Recreation	California State University , Sacramento (1980)
B.A., Leisure Studies	University of California, Santa Cruz (1977)

### PROFESSIONAL ASSOCIATIONS AND HONORS

1989	Santa Maria County Employee of the Year (nominee)
1988	Santa Maria Employee of the Year Award (Recreation and Leisure)
1996	President, California Association of Recreation Officials

### REFERENCES

**John Watson**  
Finance Director  
City of Pleasantville  
(543) 555-2080

**Richard Montgomery**  
Chief of Police  
Pleasantville Police Department  
(543) 555-4660

**Miki Smith**  
Director  
Boys and Girls Club  
(543) 555-7874

**Grant Applicant:** City of Pleasantville

**Name of Playground and Location:** Merryhill, Center Street, Pleasantville

Pleasantville Playground Surfacing Company  
3131 6th Street  
Pleasantville, CA 95555  
(543) 555-2345

May 19, 2003

City of Pleasantville  
123 Main Street  
Pleasantville, CA 95555

Dear City of Pleasantville:

Thank you for allowing us to provide you a quote on the installation and materials for your playground surfacing at Merryhill Park. Below is a quote for our services:

Materials	\$22,500 for 4,200 square feet of surfacing
Installation	\$7,286

Sincerely,

(signed quote)  
Sheridan Smith, Owner